

Audit and Governance Committee

Outstanding Actions

Key: Green = completed, Amber = working towards completion,

Red = to be completed



Meeting Date	Agenda Item	Action	Comments	Responsible Officer	Target dates/ rationale for delays	Last Updated
12/11/2025	7	To provide a staffing structure chart for Finance Teams		Anna Crouch	Completed 6/1/26	
12/11/2025	7	To provide the Committee with a briefing on Unit 4	Will provide a briefing note ahead of the Audit Committee in February 2026. Note to be drafted in January 2026.	Paul Stone		8/1/2026
12/11/2025	7	To arrange discussions with Cllr P Moult and the Chair with the intention to undertake a root cause analysis on the human processes regarding the implementation of the Unit 4 system.	<u>An arrangement of discussions to be made once accounts have been completed.</u>	Paul Stone		8/1/2026